**Form TECH-6**

**CURRICULUM VITAE (CV)**

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| **Position Title** | Training Coordnator |
| **Name of Expert:** | Nabin Kumar Hamal |
| **Date of Birth:** | BS. 2050-01-26 |
| **Citizenship/Residence** | Nepali |

**Education:**

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| --- | --- | --- | --- |
| Degree | Specialized Education | College/University | Pass Out Year |
| Master of Business Studies | Enterpreenurship | Mid –Western University | AD. 2020 |

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**Employment record relevant to the assignment:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Period** | **Employing organization and your title/position. Contact information for references** | **Country** | **Summary of activities performed relevant to the Assignment** |
| Mar 2019 to  Jun  2021 | Job title: Full time  Name of Employer: Deuti Technical Training Institute Pvt. Ltd.  Contact of Employer:  Tel No: 083-523139  Email:brps2070[@gmail.com](mailto:peace.technical@gmail.com)  Mr. Suman nath Yogi | **Nepal** | * Co-ordination with local Level organization and employer * Arranging the training programs; trainee’s selection and venue management * Monitoring the trainees, trainers, coordinators and field staffs during skill training conduction * Monitoring the income of the trainees * Orientation to the trainers * Support for training resource management and coordination with trainers, employers and others * Reporting to the office on findings to the data base. * Supervision of training and assuring quality as per the minimum quality indicator |

**Membership in Professional Associations and Publications: NA**

**Language Skills (indicate only languages in which you can work):**

Nepali, Hindi, and local dialects

**Adequacy for the Assignment:**

|  |  |
| --- | --- |
| **Detailed Tasks Assigned on Consultant’s Team of Experts:** | **Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks** |
| * Facilitation- managing activities, eliciting, contribution, and learning, * Monitoring of training sessions, feedback to the instructors and trainees in daily teaching-learning, * Arrange and organize the exposure and field visit as per the trainees requirement, * Coordination for the post training support activities and employment of the training participants, * Coordinate between the project and proposed work site or workshops, organization and trainees for job training, practical sessions, and job placement, * Report and brief the training status to the team leader about the training activities. | **Name of the assignments/project:-** Short Term skills training  **Position Held :** Monitoring Officer, Training Coordinator  **Activities Performed:**   1. Management, monitoring and supervision of vocational trainings 2. Instruct trainees in related areas 3. Support for training conduction, potential trainee selection and monitored the training events \ 4. Support in placement of graduates post training. 5. Facilitate to develop training manuals and other teaching manuals. |

**Expert’s contact information:** (e-mail: [*brps2070@gmail.com*](mailto:brps2070@gmail.com) phone:9858030217 )

**Certification:**

I, the undersigned, certify to the best of my knowledge and belief that:

(i) This CV correctly describes my qualification and experience

(ii) I am not a current employee of the GoN

(iii) I certify that I have been informed by the company that it is including my CV in the Proposal for this proposal. I confirm that I will be available to carry out the assignment for which my CV has been submitted in accordance with the implementation arrangements and schedule set out in the Proposal.

(iv) I declare that I am participating in this selection process only from this Company.

Nabin Kumar Hamal 17/01/2021

Name of Expert Signature Date

SumanNath Yogi 17/01/2021

Name of authorized Signature Date

Representative of the Consultant

(the same who signs the Proposal)